

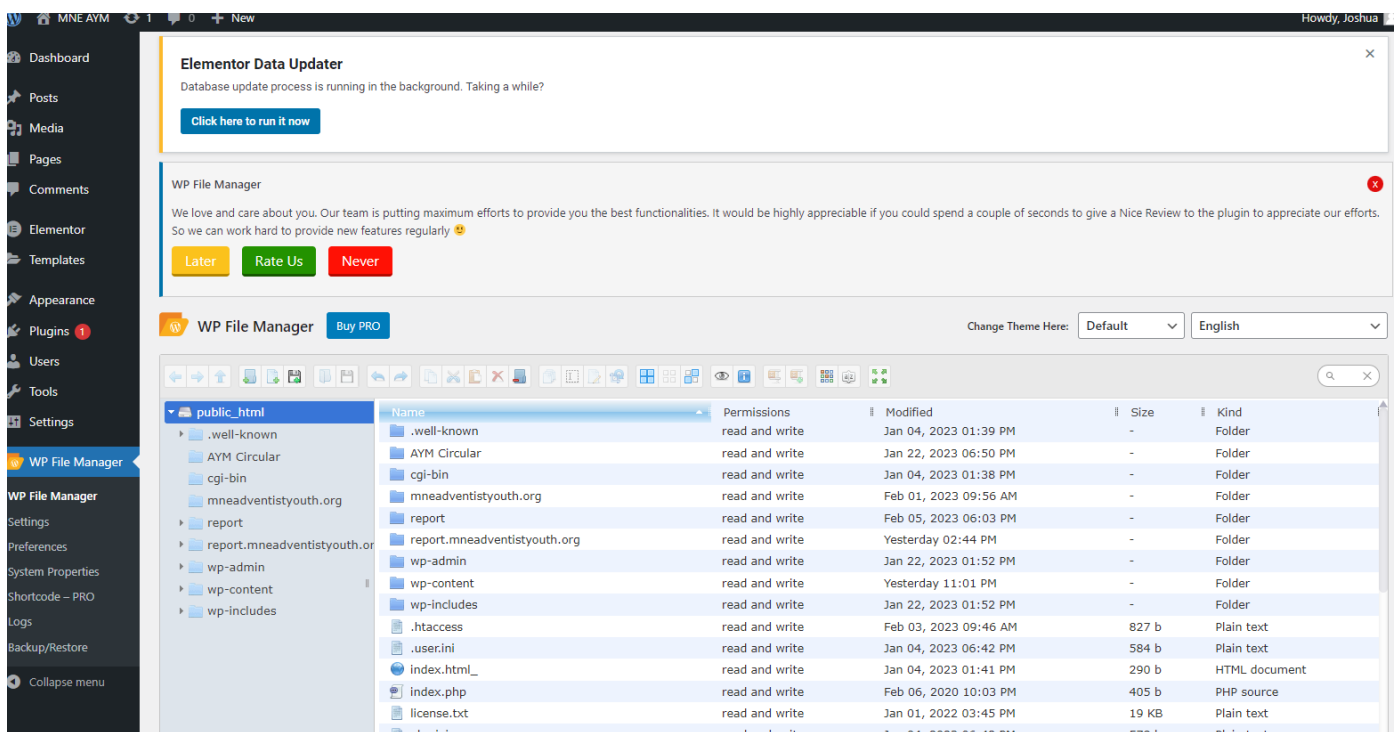
1. Upload Files

WordPress file manager plugins offer various methods to upload different file types, including media files, text files, zip files, and folders. We will go over three methods in detail.

Upload Manually

Here, we use **WP File Manager** to manually upload WordPress site files.

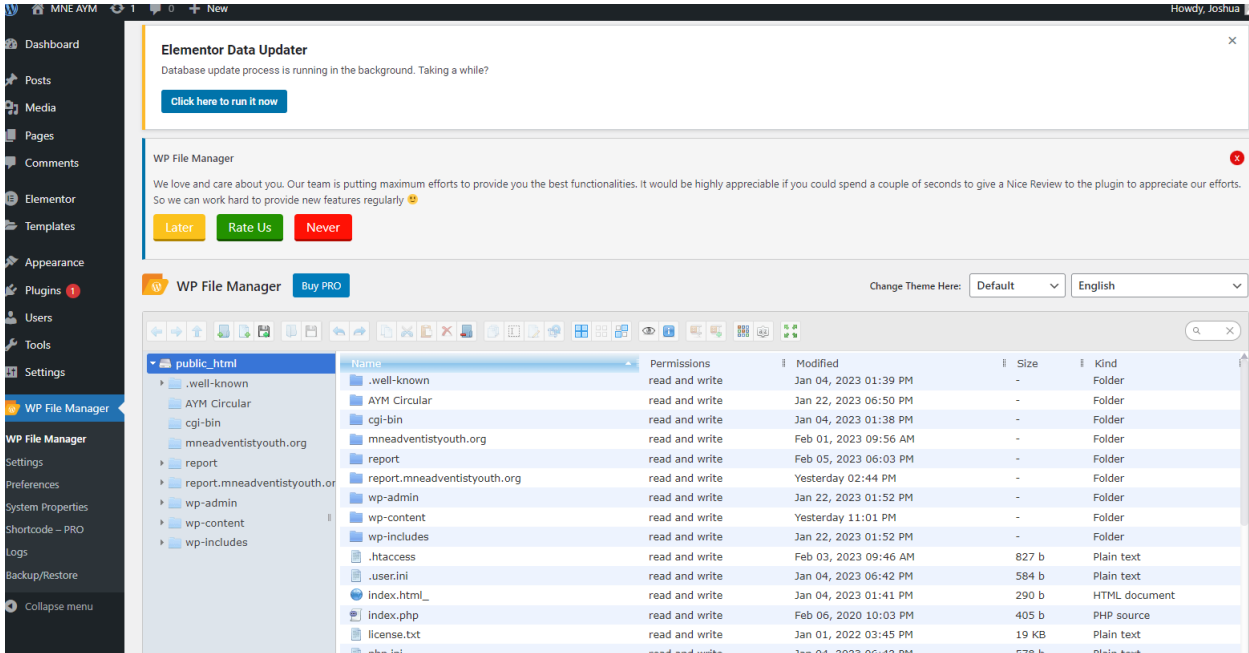
1. Access the WordPress dashboard and navigate to the WP File Manager plugin.



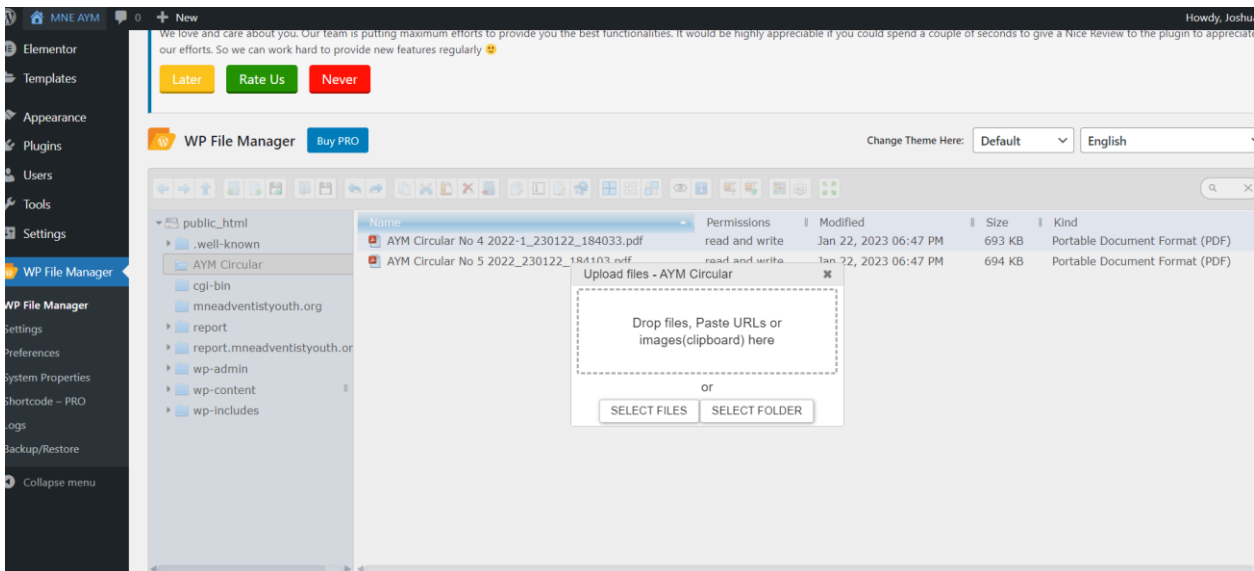
The screenshot displays the WordPress dashboard with the WP File Manager plugin active. The interface includes a sidebar with navigation options, a top navigation bar, and a main content area. The main content area shows the WP File Manager interface, which includes a file manager table with columns for Name, Permissions, Modified, Size, and Kind. The table lists various files and folders, including .well-known, AYM Circular, cgi-bin, mneadventistyouth.org, report, report.mneadventistyouth.org, wp-admin, wp-content, wp-includes, .htaccess, .user.ini, index.html_, index.php, license.txt, and nbn.ini.

Name	Permissions	Modified	Size	Kind
.well-known	read and write	Jan 04, 2023 01:39 PM	-	Folder
AYM Circular	read and write	Jan 22, 2023 06:50 PM	-	Folder
cgi-bin	read and write	Jan 04, 2023 01:38 PM	-	Folder
mneadventistyouth.org	read and write	Feb 01, 2023 09:56 AM	-	Folder
report	read and write	Feb 05, 2023 06:03 PM	-	Folder
report.mneadventistyouth.org	read and write	Yesterday 02:44 PM	-	Folder
wp-admin	read and write	Jan 22, 2023 01:52 PM	-	Folder
wp-content	read and write	Yesterday 11:01 PM	-	Folder
wp-includes	read and write	Jan 22, 2023 01:52 PM	-	Folder
.htaccess	read and write	Feb 03, 2023 09:46 AM	827 b	Plain text
.user.ini	read and write	Jan 04, 2023 06:42 PM	584 b	Plain text
index.html_	read and write	Jan 04, 2023 01:41 PM	290 b	HTML document
index.php	read and write	Feb 06, 2020 10:03 PM	405 b	PHP source
license.txt	read and write	Jan 04, 2022 03:45 PM	19 KB	Plain text
nbn.ini	read and write	Jan 04, 2023 06:42 PM	578 b	Plain text

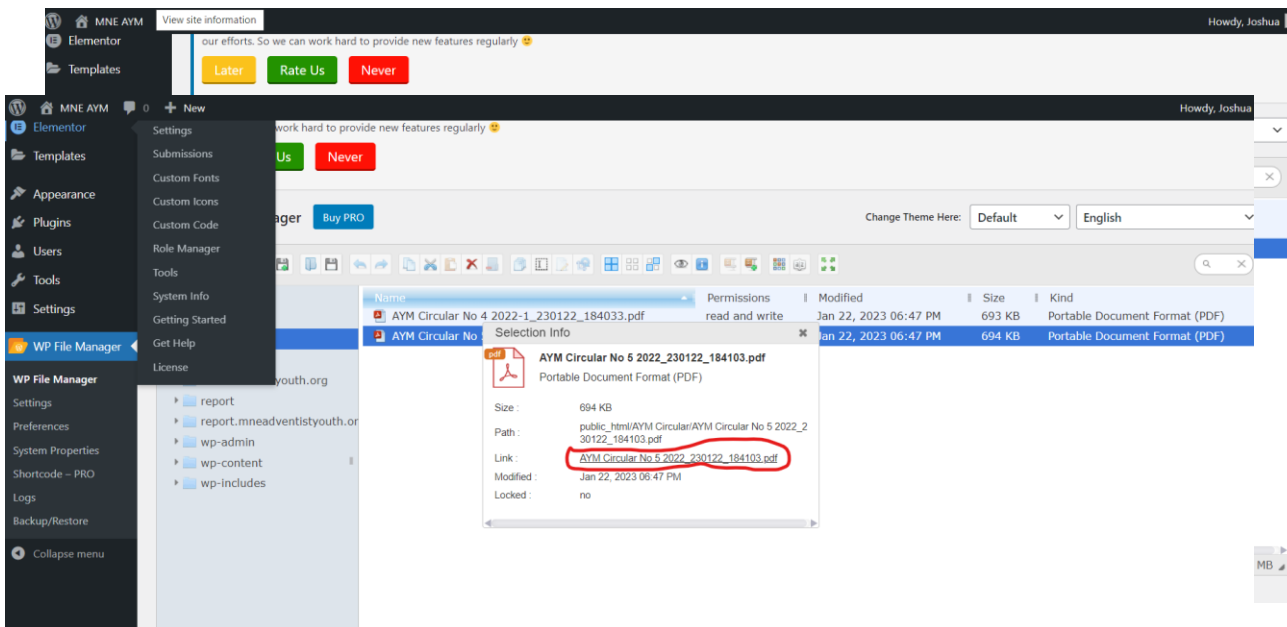
2. Click the **Upload Files** icon on the toolbar, and a pop-up window will appear.



3. There are two options when you put cursor on the upload icon above – Select Files and Select Folders. Click **Select Files**.



4. Choose all the files you want to upload. Then, click **Open** and select the files to begin the upload process.
5. Right click on the file you want to upload, move the cursor to **Get info & Share** and right click and select.



6. In the selection info, right click on the link copy

7. Paste the link to any page in the website that can be accessed by the users.